# Flights

Booking Reference: \*\*\*\*\*\*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Date | Flight | From | To | Depart | Arrive | Seat |
| Outward |  |  |  |  |  |  |  |
| Return |  |  |  |  |  |  |  |

# Getting to/from the UK airport

Train/bus times. Where bus stop is.

# Getting to/from airport to venue

Train/bus times. Where bus stop is.

|  |  |  |
| --- | --- | --- |
| Hotel Address  Phone number  Website  Email | Conference venue Address  Phone number  Website  Email | Session where speaking Date  Time  Place |

Other people

|  |  |  |
| --- | --- | --- |
| Name | Travel details | Phone number |
|  |  |  |
|  |  |  |

# Emergency numbers

|  |  |  |
| --- | --- | --- |
| Passport number | GBR xxxxxxxxx |  |
| Home |  |  |
| University | +44 23 9284 8484 |  |
| Credit card | xxxx xxxx xxxx xxxx | Phone to call if stolen |
| AA |  |  |
| AonProtect assistance injury and travel | UoP | Phone number  www.aonprotectassistance.com |

# Other crucial information

Medication

xxx